New Library Search “Cheat Sheet” for Humanities Students and Faculty

- The **new library search** mimics Google. It presents a single search box on the library’s homepage. The simple interface might fool many users into thinking that the new search covers all library content. **It does not.** The new library search cannot replace our disciplinary abstracting and indexing (A&I) databases such as Art Abstracts; Historical Abstracts; Philosopher’s Index; and the MLA International Bibliography (or MLAIB). It also cannot reveal content from most licensed primary source databases (e.g., Readex’s African American Newspapers; Foreign Broadcast Information Service Daily Reports).
  - The new library search instead casts the widest **possible** net for resources available online and in the physical library. Use the default “Books, Articles & More” to find a) **some** licensed, full-text online content (e.g., ProQuest and Ebsco e-books; JSTOR, Literature Resource Center, and Project MUSE articles; ARTstor images); b) a **selection** of vetted, open access resources appropriate to college-level research from the Directory of Open Access Journals (DOAJ), HathiTrust Digital Library, and other free collections; and c) physically held library books.
  - Select the "Show more results" box to uncover **additional** online-only resources not otherwise discoverable in the default search. Those resources **might** then be made available without cost or requested via interlibrary loan (ILL). To reiterate, the “Show more results” box reveals content in the fully combined index, which includes many additional proprietary and open access (e.g., American Memory, Library of Congress) resources not otherwise revealed by the default search.
- **If you are looking for a book** (e.g., *Experiencing William James: Belief in a Pluralistic World*), avoid the default search because your initial results are as likely to include book reviews as the actual book. Instead, select "Books & Media" from the drop-down menu.
- The new library search continues to support **Library of Congress Subject Headings** (or LCSH). From our homepage, click Advanced Search. Select either BROWSE from the blue bar (...) or “Subject” from the first drop-down menu. When browsing, use "Name" rather than "Subject" to find works about an artist, historian (e.g., <Toynbee Arnold>), literary figure, philosopher, or any other person as a subject. Avoid dashes even though LCSH uses them (i.e., use <United States History> not <United States – History>). Browsing by “Name” also finds works about corporate entities (e.g., <Catholic Church Mexico>).
  - At some point soon, possibly as early as the Spring 2020 semester, browsing by “Name” will revert to a classic author browse. That is to say, to a list of authors in the system rather than a list of works about an author, historical figure, etc.
- Expand your results to include the holdings of our **partner academic libraries**: NJIT, Rowan, Stockton, and William Patterson. Click Advanced Search from the library’s homepage. Select the radio button next to "UFindNJ" before executing your search.
- **Reserves** – Search for Course Reserves by academic department, course name, course instructor (easiest), and even course ID. This search can be finicky. Try different combinations (e.g., "Course ID" "is (exact)" = <LIT 499.06> OR "contains" = <LIT 499*>).

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